

# **SHEFFIELD TOWNSHIP BOARD OF TRUSTEES**

## **Regular Meeting Minutes**

02/03/2020

**Chairman Ken Kister** called to order the regular meeting of the **SHEFFIELD TWP. TRUSTEES** at **7:00** on **2/03/2020** at the **SHEFFIELD FIRE DEPT.**, followed by the Pledge of Allegiance.

The following persons were present: ALAN KOHTA, KEN KISTER, TRACY KOHTA, DAWN DIETZ, TROY VANEK, DALE HAYES, CLAUDE KOBERNIK, MARK DEGAN, LT JACKSON OSP- ASHTABULA & MR. KUBICHEK.

Ken stated our meetings are audio recorded and copies of the minutes are available.

Alan made a motion to approve minutes with corrections, Troy 2<sup>nd</sup> all in favor

Warrants 5412-5422 paid in the amount of \$7220.71

### **I. OPEN BUSINESS**

#### **1. Cemetery Fees**

### **II. DISCUSSION**

- a) Lt Jackson- OSP Ashtabula – introduced herself and asked if we had any needs in the township. Ken discussed the issue at Rt 193, & Plymouth Ridge Rd. Mark also brought up Dibble Rd, and Plymouth Ridge Dr. – the visibility is difficult. She went over the stats for the Highway Patrol for 2019 and discussed what the Ohio Patrol actually does. She said they have a website also that has crash information on it. She inquired about our Amish Community and wanted to meet with them to discuss safety. Dale Hayes offered to introduce her to a few people he knows.
- b) Dale Hayes (resident) asked if the trustees could give any help for zoning violations. Ken said Mark needs to go to the prosecutor for help.
- c) Mr. Kubichek (Kingsville) asked if our trustees are in charge of everything. Ken said yes they are. He said he is just trying to understand how things work. He had a question regarding Sheffield Twp. responding to a call and he asked do we directly talk to the fire dept.? Claude said we need to go through the dispatch for communication between departments. Claude said we are getting Marx's radios so we can also talk to different dept. directly.
- d) Tracy Kohta (resident) nothing.
- e) Claude Kobernic (fire chief) stated the new truck is back and at Northeast Communications being finalized. Claude said they had the meeting with the county at

the EMA office for dispatching. Alan said they discussed a 5-year contract with the county. The price is \$15.88 per call with an increase of 3% each year. The bill will be due in 2021. Claude said mutual aid calls are billed to the initial call territory. He also said they are waiting on Conneaut Fire and Ashtabula City to get back to them regarding dispatching. Claude said the reverse raffle is Feb 15<sup>th</sup> and the Raytona Party is Feb 16<sup>th</sup>.

f) Mark Degan (road superintendent) stated he met with the county and they started our bid package. Mark discussed the maintenance and repairs on the vehicles. Mark also said he met with Dale and Dawn to update the cemetery records. Mark said there is a resident on Benetka Rd. that paid for 40ft of driveway pipe. Mark discussed an upcoming variance for a lot split. Mark said there was one complaint with the recycling bin. **Ken made a motion for Mark to purchase \$3000.00 misc. stone out of the Road & Bridge fund, Alan 2<sup>nd</sup> all in favor. Resolution #12**

g) Troy Vanek (trustee) stated drove roads – muddy.

h) Alan Kohta (trustee) asked if we have had any issues with the Recycling Bin – Mark said no. Alan said he would fill out the grant for recycling – possibly getting \$1127.00.

i) Dawn Dietz (fiscal officer) – gave checks and correspondence. Dawn briefly discussed the email questioning our dust and ice control. Dawn went over briefly guidelines for records release. She said the prosecutor said the requestor does not need to give a name; we need to ask them how they would like the information delivered. We also do not have to give a record we do not have in place already. We do not create a record for the sake of giving the record they are requesting. Dawn also said she recommended everyone to look at the online Ethics class she forwarded. She said it was good information.

#### ADJOURNMENT

Alan made motion to adjourn the meeting, Troy 2<sup>nd</sup> all in favor, 8:22 pm

Minutes submitted by Dawn Dietz (fiscal officer), I hereby certify there are sufficient funds in the depository to pay the above warrants.

X

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Minutes approved by: Ken Kister